

**Palm Beach County HIV CARE Council
CARE Council Meeting**

***November 17th 2025 @ 2:00 P.M. @5689 Okeechobee Blvd, West Palm Beach, FL 33417, /
Belle Glade Library - 725 NW 4th St, Belle Glade Library //LUNCH will be provided @ Both
the location.***

Join Zoom Meeting

<https://pbcgov.zoom.us/j/83224576734?pwd=tPlQWlC9v07JL4UbbHSaSjVb41uWs8.1>

Meeting ID: 832 2457 6734

Passcode: 693449

Members Present

1. Ashnika Ali
2. Hector Bernardino
3. Rosie Hayes
4. Orquidea Acevedo
5. Kristen Harrington – **Secretary**
6. Miguel Vasquez
7. Glenn Krabec
8. Brittany Henry
9. Tad Fuller – **Vice Chair**
10. Kim Rommel-Enright
11. Cynthia Walker
12. Ashaki Sypher
13. Cecil Smith
14. Annette Dunn
15. Mary Jane Reynolds
16. Richardo Jackson- **Chair**

Members Absent

- Dominique Lane
Kenny Talbot
Lysette Perez
Nancy McConnell
Dr Berthline Isma
Dr Youseff Motii

Guests

- Lilia Perez
Kristen Ferguson
Fabiola Gonzalez
Denise Grigoriou
Andi Thomas
Wilson
Erin McSpadden
Raymond Cortes
Amber Scott
Donna Taylor
Michelle Scott
Irma Shutes
Dr Sandra Anderson
Sandra Steward
Djennha Seneval

Rob Scott
Raymond Cortes
Hardeep Singh

Staff Attendance Table

Note: If you have any question or require special accommodations, please contact Neeta Mahani at 561-355-4820 or Nmhahani@pbcgov.org .

Recipient Staff

Jeffrey Lesanti

Anna Bala

Geneve Simeus

Shoshana Ringer

Stephen Ellis

Dr Casey Messer

Jessica Rosenthal

Recipient Staff

Dr Daisy Wiebe

Willie Joseph

Neera Maharaj

Dr Andres Correa

August Frohnhoefer

Lyn Todd

CARE Council Staff

Neeta Mahani

Agenda

- I. Call to order. Roll, Introduction of Guests - Meeting started at 2:22 p.m. Neeta Mahani took the roll call and quorum were present.
- II. A Moment of Reflection- Richardo Jackson

A Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with HIV. Let us Remember why we are here today. Let us have the strength to make the decisions that Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

- III. **Motion to accept the excused absence of Dr Berthline Isma
Tad Fuller – First & Miguel Vasquez - Second – Motion Carries – Motion Carries
Motion to accept the excused absence of Dr Youssef Motii
Tad Fuller – First & Hector Bernardino - Second – Motion Carries**
- IV. **Motion to accept November 17th, 2025, CARE Council Meeting Agenda.
Tad Fuller – First & Cecil Smith – Second – Motion Carries**
- V. **Motion to accept September 29th meeting min
Glenn Krabec- First & Annette Dunn – Second – Motion carries
Motion to accept October 27th, 2025, CARE Council Meeting Minutes.
Glenn Krabec – First & Annette Dunn – Second – Motion carries**
- VI. **Comments by the Chair:** The Chair emphasized collaboration, patience, and continued commitment during a challenging period.

VII. County Staff Comments: Recipient and Care Council staff: None

VIII. Standing Reports: (5 – 10 min each)

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- A. **CPP Update:** Rob Scott - no action items presented.
 - B. **Part B Report: Patient Care & 4BNWK Report:** Erin McSpadden {Please see attached} Presented Part B services and expenditures report.
 - C. **HOPWA (West Palm Beach):** Miguel Vazquez & Tad Fuller- Provided an overview of current housing utilization trends for HOPWA-funded programs. – Discussed coordination efforts between housing providers, case management, and supportive services to ensure housing stability for clients. – Highlighted challenges related to housing availability and client transitions, emphasizing the need for continued collaboration with community partners.
 - D. **Palm Beach County Recipient Report:** Dr. Casey Messer - Presented the federal continuing resolution in effect through January and its implications for program operations and funding stability. – Provided updates on SNAP benefits, premium tax credits, and anticipated impacts on clients. – Discussed health insurance enrollment considerations, stressing the importance of enrollment despite rising premiums.
 - E. **Part A Expenditure Report:** Jeffery Lesanti {Please see attached} Presented the monthly Part A expenditure report and reviewed spending trends. – Reported that approximately \$200,000 in subrecipient invoices had been submitted for processing. – Identified overutilization in food-related service categories and underspending in others, leading to recommended reallocations.
 - F. **Executive:** Richardo Jackson - None as Committee did not meet.
 - G. **Community Engagement:** Kristen Harrington- Announced the upcoming Community Engagement Committee meeting scheduled for November 20, 2025. – Discussed planning activities for the CARE Council Holiday Party. – Reviewed outreach strategies to increase community participation in upcoming events.
 - H. **P & A:** Dr Youssef Motii- Presented fiscal motions for Part A Core and Support Services reallocations. – Provided rationale for proposed sweeps based on expenditure data and service utilization trends.
 - I. **QMEC:** Hector Bernardino - Provided a quality management update, including monitoring and evaluation activities. – No motions or action items were presented.
 - J. **Planning:** Lysette Perez- None as Planning committee did not meet.
 - K. **Housing:** Miguel Vazquez & Andres Correa- None as committee did not meet.
 - L. **Ad-Hoc Bylaws:** Tad Fuller- Announced plans to deliver an educational moment on the CARE Council Travel Policy at the January CARE Council meeting.
- IX. **Old Business:** No items were brought forward under Old Business.

X. **New Business:**

1. **Motions came from Priority and Allocation Committee meeting {Please see below}**
PART A- CORE SWEEP FROM (Mental health -5,600, Medical Case Management - 3,145, EIS -7,836, AIDS Pharm Assistance -3,700. INTO HEALTH INSURANCE +20,281. Motion carries

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Abstain from Motion 1

Kristen Harrington
Ashnika Ali
Orquidea Acevedo
Brittany Henry
Hector Bernardino

PART A - SUPPORT, SWEEP from Food Bank Nutritional Supplements -1,728, EFA – 4,335, and into HOME DELIVERED MEALS +6,063.

Abstain from Motion 2

Orquidea Acevedo
Kristen Harrington
Brittany Henry

2. Holiday party schedule for December 8th, 2025 @ Belle Glade library from 1p.m. till 3 p.m. and Care council budget.

Discussion held regarding the CARE Council Holiday Party scheduled for December 8, 2025, from 1:00 p.m. to 3:00 p.m. at the Belle Glade Library.

Motion to approve CARE Council budget adjustments to support the holiday party and related community engagement activities, including:

Reallocating \$3,500 from the Annual Retreat budget to Food and Beverage expenses (December–February)

Reallocating \$3,000 from Member Travel to Outreach and Community Engagement expenses

Tad Fuller – First & Annette Dunn- Second – Motion Carries

XI. Public Comments: 3 Minutes – None

XII. Educational Moment: -

- Jessica Rosenthal presented on Code of ethics & Robert Rule. {Please see attached document}
- Ronnie from FDOH presented on H20 - Ronnie from FDOH raised concerns about clients struggling with the housing and vocational training program due to language barriers and health issues, leading to a discussion about emergency financial assistance and respite care options. Dr. Anderson clarified that language is not typically a barrier, and ESOL classes are available to help clients overcome language issues.

XIII. Announcements:

- Community Engagement Committee meeting scheduled for November 20, 2025, at 12:00 p.m. at 810 Datura Street, Basement Conference Room, to finalize holiday party logistics.
- Members were reminded to promote participation in the ongoing HIV Care Needs Assessment Survey.
- Announcement was made regarding an upcoming community fish fry event to support HIV awareness and engagement.

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XIV. Adjournment: 3:55 p.m.

Motions of November 6th, 2025, P&A meeting

1. PART A- CORE SWEEP FROM (Mental health -5,600, Medical Case Management -3,145, EIS -7,836, AIDS Pharm Assistance -3,700. INTO HEALTH INSURANCE +20,281.
2. PART A - SUPPORT, SWEEP from Food Bank Nutritional Supplements -1,728, EFA – 4,335, and into HOME DELIVERED MEALS +6,063.

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.

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